



## **ST. ALPHEGE PRE-SCHOOL PROSPECTUS - 2011/12**

(Web site: [www.stalphege-preschool.org.uk](http://www.stalphege-preschool.org.uk))

### **BACKGROUND TO ST. ALPHEGE PRE-SCHOOL:**

Originally set-up by Mothers' Union and Wives Fellowship in 1968, we are a church pre-school offering 'sessional' (part-time) care, registered to receive 3 & 4 year old nursery funding. We were delighted to be awarded '**Outstanding**' by **Ofsted** in December 2009 and this report can be seen at pre-school or on the Ofsted web-site.

### **THE ROLE OF PARENTS:**

St. Alphege Pre-school is a charitable group managed by parents, who are elected annually. Each year, parents take on various roles on the Committee and also help out 'behind-the-scenes' by making playdough or cutting craft items out. Parents have different circumstances or commitments but everyone is encouraged to become involved at a level at which they feel comfortable. The staff are employed by the Committee.

### **OPENING HOURS:**

We are open every morning, during term-time, from Monday to Friday from 9.10 a.m. to 12.10 p.m. We are registered for 26 children each day (approx. 40 over the week) with a ratio of 1 adult to 4 children, aged under 3, and 1 to 8, aged 3 and over, (average of 1 adult to 5 children), excluding parental help. Children can start from September 2011 and a date will be agreed with the parents to suit individual needs of the child.

### **FEES:**

Fees are currently £12.50 per session, reviewed annually. We also operate a Consumables Fund of £15 per child per half-term towards the cost of snack, gardening, cooking, special craft activities and paper towels. Fees are payable, in advance, half-termly but a flexible payment system can be arranged if necessary. Government Funding for 3 year olds is available in the term after which they turn 3 and parents are entitled to a maximum of 5 x 3 hour sessions per week.

### **THE STAFF:**

We have highly qualified staff with a range of experience between them. There are 6 staff in total, 2 with NVQ 5 (Foundation Degree) and 2 with NVQ 3 in

Childcare & Education. Four of the staff are trained in First Aid and all have attended Child Protection (Safeguarding) courses plus they are also involved in various training courses and workshops throughout the year to ensure they are kept up-to-date with Ofsted and Early Years regulations.

#### **THE CURRICULUM:**

From September 2008, the EYFS (Early Years Foundation Stage) brings together Care and Early Learning for children 0-5 in a single, integrated quality framework. This is a framework to support children in their earliest years. A great deal can be learnt through play and this can provide the basis for future learning as well as introducing children to routines which will help to ease the transition into school. Pre-school provides child-oriented learning in which the children have a wealth of rich first-hand experiences and can learn through discovery methods. Children are given maximum opportunities to be autonomous, to choose their activities and to take decisions. We will provide a balance of activities to support children's learning in all areas of the curriculum.

#### **TOILETING:**

Every child is an individual, with individual needs and this aspect of personal care will be discussed with your Keyworker. We do accept children in nappies/trainer pants and will support families with the toileting process.

**APPLICATIONS AVAILABLE FROM PRE-SCHOOL NOTICEBOARD OR DOWNLOAD A COPY FROM THE WEB SITE WITH A COPY OF THE ADMISSIONS POLICY. CLOSING DATE IS 31<sup>ST</sup> JANUARY ANNUALLY.**

#### **ST. ALPHEGE 2's GROUP:**

Friday afternoons from 1.15 p.m. until 2.45 p.m. Children aged 2 accompanied by parent/carer. A group set up to help the transition into a pre-school setting. Attendance does not mean automatic entry into St. Alphege Pre-school. Applications from noticeboard or download from web site. £4 per child, includes refreshments for adults and children (please supply your child's drinking cup).

#### **ST. ALPHEGE LITTLE TREASURES**

Wednesday afternoons from 1.15 p.m. until 2.45 p.m. Babies, toddlers and pre-school children accompanied by parent/carer. Friendly, informal group. Everyone welcome, just pop along one Wednesday afternoon, no need to register beforehand. Fee: £3 for first child £1 additional children or £5 per family. Includes refreshments for adults and children (please supply your child's drinking cup).